



“FOR ALL MY RELATIONS”
10th Annual Conference for Indian Families
Display/Vendor Application
July 9 - 11, 2009

Hyatt Regency Hotel Orange County-Disneyland
Garden Grove, CA

Vendor Booth (\$310.00 per booth) _____
Display Booth (\$135.00 per booth) _____
Vendor Conference Passes (\$55.00 per person) _____
Additional Luncheon Tickets (\$40.00 per person) _____
Conference Program Ad (Half Page \$100.00, Quarter Page \$50.00) _____
Total Payment _____

Name _____

Company Name _____

Address _____

City _____ **State** _____ **Zip** _____

Phone _____ **Cell** _____

Email _____

Website _____

Additional Pass Holder Names _____

Fax Completed Registration Form to (707) 579-9019

Mail completed registration form with payment to NIJC
5250 Aero Drive
Santa Rosa, CA 95403

Questions contact:
Sabrina Rawson
(707) 579-5507
sabrinarawson@nijc.org

**** Please read the terms on the reverse side of this form before signing and submitting your registration. Your signature represents acceptance of the terms on the reverse side of this form.**

Signed _____ **Date** _____

Registration forms must be received by June 4th, 2009. A cancellation processing fee of \$100.00 will be assessed before June 4, 2009. After that time, refunds will not be made.

Display/Vendor Terms of Agreement:

Deadlines: Registration forms must be received by June 4th, 2009.

Application Acceptance: Accepted applications will receive a confirmation letter by mail. Applications that are not accepted will be kept on file and contacted for future conferences.

Hotel Reservations: You must make your hotel reservations directly with the Hyatt Regency Orange County, 11999 Harbor Boulevard, Garden Grove, CA 92840. Contact reservations at (714) 750-1234. The conference rate is \$159.00 (plus tax) per night, single or double occupancy. State that you are with the For All My Relations Indian Families Conference. This rate will be available until June 15, 2009.

Location: There will not be any lobby or registration space available for vendors. Location is subject to NIJC staff discretion. Location/spots will be pre-assigned by conference staff. All vendors will be allowed space within a specified/designated room. Due to space limitations, only a limited number of vendor applications will be accepted

Vendor Set Up & Breakdown: Vendor set up time is between 7:30 to 8:30 the morning of July 9, and 8:00 to 9:00 the morning of July 10 and 11, 2009. Break down time is 4:45 to 5:15 the afternoons of July 9 and 10, and 11:30 to 12:00 July 11, 2009.

Vendor Booth: A vendor is classified as someone who is "selling" goods at the conference. A vendor booth consists of a 6ft covered table, two chairs, one conference pass (allows access to workshops for one person), one luncheon ticket. Additional vendor passes are \$75.00 per person. Additional luncheon tickets are \$40.00 per person. The luncheon will take place July 9, at 11:45 a.m. Passes and tickets must be purchased for additional persons present at your booth who want to attend conference or luncheon.

Display Booth: A display booth is purely for the purposes of sharing and/or distributing information to conference attendees. No items are sold at a display booth. A display booth consists of a 6ft covered table, two chairs, one conference pass, one luncheon ticket. Additional vendor passes are \$75.00 per person. Additional luncheon tickets are \$40.00 per person. The luncheon will take place July 9, at 11:45 a.m. Passes and tickets must be purchased for additional persons present at your booth who want to attend conference or luncheon. If you would like NIJC staff to distribute information for you at the conference and you will not be present, no display/vendor fee will be charged. The hotel may charge additional fees for package delivery acceptance and storage. Please contact NIJC for more information.

Storage: NIJC will not store vendor materials. NIJC is not responsible for lost or stolen items, before, during or after conference hours. Individual arrangements may be made with the hotel for transport and storage of your materials.

Types of Items That May Be Sold: T-Shirt Sales are not allowed.

Parking: The hotel does not offer parking discounts to conference facilitators, vendors, presenters or participants. Please check with the hotel to find out daily parking fees.

Disclaimer: By registering as a vendor for the "For All My Relations" conference you agree to abide by the parameters of conference and hotel management and you waive claim for damages by your participation in unsanctioned events or activities. If at any time your items or information are deemed inappropriate for viewing by conference staff you agree to remove the materials from the vendor and conference area.

Cancellation: A cancellation processing fee of \$100.00 will be assessed if cancellation is received in writing before June 4, 2009. After that time, refunds will not be made. Substitutions are not allowed.