

NIJC Request for Proposals

**National Indian Justice Center**

**Request for Proposals**

Notice is hereby given that the National Indian Justice Center will receive bids as follows:

<b>BID DATE/TIME:</b>	Friday, March 29, 2019 by 5 p.m. PST
<b>SUBMIT BIDS TO:</b>	By <u>email</u> to Raquelle Myers, <a href="mailto:nijc@aol.com">nijc@aol.com</a>
<b>FOR:</b>	<b>Tribal Indian Child Welfare Advocates Training Program</b>
<b>ESTIMATED CONTRACT COST:</b>	<p>\$0.00 - \$650 per day for consulting services at \$81.25 per hour.</p> <p>Costs for the consultant to travel to at least one training site have been fixed by California requirements. Travel costs will be reimbursed to the consultant and are not included in the consulting fees.</p>
<b>ESTIMATED TIMEFRAME TO COMPLETE WORK</b>	March 1, 2019 to June 30, 2019
<b>ELIGIBILITY REQUIREMENTS:</b>	<ul style="list-style-type: none"> <li>• Consultant must have significant experience working with tribal communities or on projects benefitting tribal communities.</li> <li>• Consultant must have previous experience with or teaching about ICWA and/or the curricula listed below.</li> </ul>
<b>PRE-BID CONFERENCE CALL:</b>	No Pre-Bid Conference Call
<b>FOR PRE-BID INFORMATION CONTACT:</b>	Ben Myers, Staff Attorney, 707-579-5507, <a href="mailto:benmyers@nijc.org">benmyers@nijc.org</a>
<p><b>About NIJC</b></p> <p>In operation since 1983, the National Indian Justice Center (NIJC) is a renowned and independent national resource for Native communities and tribal governments. Our mission is to improve the quality of life in Native American communities and the administration of justice in Indian Country. NIJC specializes in the design and administration of effective training, technical assistance and research programs for tribal courts, tribal governments, and various service providers.</p>	

**About the Project**

The Tribal Indian Child Welfare Advocates Training Program is funded by the California Department of Social Services, Office of Tribal Affairs and administered by the National Indian Justice Center. The goal of this project is to educate social workers and other professionals working on Indian Child Welfare Act (ICWA) cases. Project curricula include Tribal Criminal Background Checks, Tribal Customary Adoption, Active Efforts, and Stages of Dependency. These workshops will teach participants about California

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ICWA regulations and requirements. NIJC staff and consultants will deliver these curricula in one-day workshops for two to three days at each training site.

### **Overall Project Objectives**

- Deliver training sessions in each of the 8 project regions on Tribal Criminal Background Checks, Tribal Customary Adoption, Active Efforts, and Stages of Dependency.
- The 8 project regions are:
  - North Coast (i.e. Humboldt)
  - Northern Central (i.e. Redding)
  - Lower North Coast (i.e. Sonoma)
  - Urban Central (i.e. Sacramento)
  - Southern (i.e. Los Angeles, San Diego)
  - Urban Northern (i.e. San Francisco)
  - Northern Sierra (i.e. Chico/Truckee)
  - Eastern Sierra (i.e. Bishop)

To implement the project objectives, NIJC is soliciting bids from consultants to conduct 2-3 one-day workshops over the course of 2-3 days at each training site. Consultants are not expected to conduct all budgeted sessions at all 8 training sites, NIJC is anticipating contracting with multiple consultants to complete this project.

### **Consultant Responsibilities:**

1. The consultant shall be available for and participate with NIJC in monthly consultation calls to discuss curricula and prepare for upcoming training sessions.
2. The consultant shall conduct training in the location and on the dates determined and agreed upon by NIJC and the consultant.

### **Bids Shall Include the Following:**

- Consultant's resume

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- Consultant's rate for conducting the training
- Consultant's preferred training location(s)
- Optional: 1-2 pages describing consultant's experience working with California tribes and teaching about ICWA, one or more of the curricula listed above, or other relevant topics.

Please direct pre-bid questions to Ben Myers, Staff Attorney, National Indian Justice Center, by phone at 707-579-5507 or by e-mail at [benmyers@nijc.org](mailto:benmyers@nijc.org)

The National Indian Justice Center reserves the right to reject any or all bids, to waive any informality in any bid, and to determine which bid, in the judgment of NIJC, is the lowest responsive bid of a responsible bidder.