



“FOR ALL MY RELATIONS”
13th Annual Conference for Indian Families
Vendor / Display Table Application
July 18-20, 2013
Marriott Anaheim
Anaheim, CA

Please complete the registration form and return by email, fax or mail to:

NIJC
5250 Aero Drive
Santa Rosa, CA 95403
Phone: (707) 579-5507
Fax: (707) 579-9019
E-mail: famr@nijc.org

- Applications must be received by June 14, 2013.
- A cancellation fee of \$100.00 will be assessed by June 14, 2013.
- After June 14, 2013, refunds will not be made.

Name _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Cell _____

Email _____

Website _____

Vendor/Display Booth Registration Fee:

Vendor Booth: **\$450.00 per booth** and 1 item donated for raffle (Maximum 2 persons per Vendor Booth)

Display Booth: **\$150.00 per booth**

Check Enclosed: Yes / No

(Please circle one)

Credit Card Information: ____



(Please check one)

Credit Card Number: _____ Expiration Date: ____ / ____

Name as it appears on Card: _____

Signature: _____

Vendor/Display Table Terms of Agreement:

Deadlines: Application forms must be received by June 14, 2013.

Application Acceptance: Accepted applications will receive a confirmation letter by mail. Applications that are not accepted will be kept on file and contacted for future conferences.

Hotel Reservations: The conference will be conducted at the Marriott Anaheim, 700 West Convention Way, Anaheim, CA 92802, (714) 750-8000. The conference rate is \$149.00 (plus tax and fees) per night, single or double occupancy. State that you are with the National Indian Justice Center to receive the special room rate. This rate will be available until June 24, 2013 or until the room block sells out.

Table Location: There will not be any lobby or registration area space available for vendors. Location is subject to NIJC's discretion. Location will be pre-assigned by NIJC. Due to space limitations, only a limited number of vendor applications will be accepted.

Vendor Set Up & Breakdown: Vendor set up time is between 7:30 a.m. to 8:00 a.m. on the mornings of July 18, 19, and 20, 2013. Break down time is 4:45 p.m. to 5:15 p.m. on the afternoons of July 18 and 19, and 10:00 a.m. to 10:30 a.m. the morning of July 20, 2013.

Vendor Booth: A vendor is defined as a person selling goods at the conference. A vendor booth consists of a 6ft covered table and two chairs. Vendor passes for conference workshops are \$75.00 per person. Luncheon tickets are \$40.00 per person. The luncheon will take place Friday, July 19, at 11:30 a.m. Passes and tickets must be purchased for additional persons present at your booth who want to attend conference workshops or the luncheon. Conference passes and lunch tickets are based upon availability. If registered participants reach a maximum there may not be additional tickets available.

Display Booth: A display booth is for the purposes of sharing and/or distributing information to conference attendees. No items are sold at a display booth. A display booth consists of a 6ft covered table and two chairs. If you would like NIJC to distribute information for you at the conference and you will not be present, no display/vendor fee will be charged. You are responsible for package delivery acceptance and storage charged by the hotel. If your booth does not have to be 'manned' and depending on need and spacing some display materials may be combined. Please contact NIJC for more information.

Storage: NIJC will not store vendor materials. NIJC is not responsible for lost or stolen items, before, during or after conference hours. Individual arrangements may be made with the hotel for transport and storage of your materials with the bell desk.

Prohibitions: T-Shirt Sales are not allowed. Sales of alcohol or drugs or related paraphernalia are prohibited. No one may affix anything to hotel walls.

Parking: The hotel does not offer parking discounts to conference facilitators, vendors, presenters or participants. As advertised on Marriott Anaheim webpage the self-parking is \$24 per day and valet parking is \$28 per day. These fees may change; please check with hotel before arrival.

Disclaimer: By registering as a vendor for the "For All My Relations" conference you agree to abide by the term of this agreement and you waive any claim for damages resulting from your participation in prohibited events or activities. If your items or information are deemed inappropriate by conference staff, you must remove the materials from the vendor and conference area.

Cancellation: A cancellation processing fee of \$100.00 will be assessed if cancellation is received in writing before June 14, 2013. After that time, refunds will not be made. Substitutions are not allowed. Your signature represents acceptance of the terms of this agreement.

Signed _____ **Date** _____